

2023 Key Dates & Meetings

All dates subject to change

APPLICANT MEETINGS & DEADLINES	DATES & TIMES
Applicant Meetings – Five virtual info sessions open to anyone interested in learning more about the Spirit & Place Festival application process. Optional, but strongly recommended. Visit spiritandplace.org (Events Calendar) to register.	March 29 at 10am & 4pm April 6 at 12pm April 13 at 10am & 4pm
Application Portal Opens – Applicants are encouraged to review these guidelines AND the Narrative Examples and Application Prep Sheet before starting the online application. Applicants may save content and return to their online application as needed.	April 3
Festival Application Deadline – All applications must be submitted via the online system. Emailed applications will not be accepted.	SUNDAY, MAY 7 (midnight)
Selection Notification – The Selection Committee will meet in mid-June.	June 12–19
FESTIVAL PARTNER MEETINGS & WORKFLOW	DATES & TIMES
REQUIRED Festival Partner Meeting – If selected for the festival, you and/or a collaborating partner are required to attend this meeting.	July 6 at 11:30am
OPTIONAL Partner Meet-Up – Informal gathering to meet other festival event creators.	Summer. Date TBA.
Event Essentials Finalized – Titles, dates, times, and descriptions as well as event images for the Festival Event Guide must be finalized.	August 1
OPTIONAL Training and Event Design Coaching Sessions – Possible training sessions include Eventbrite 101 and Social Media Basics. One-on-one consultations with the Program Director should occur during this time.	August – October. Topics & dates TBD, based on need.
Registration Link Due – Partners are responsible for creating and managing their own registration process that grants the sharing of emails with Spirit & Place . Spirit & Place encourages the use of Eventbrite and will provide training materials & sessions to those who need help.	September 8
28TH ANNUAL SPIRIT & PLACE FESTIVAL <i>Spirit & Place opens the festival on Nov. 2 and closes it at 4:30pm on Nov. 12. Schedule your event between Fri., Nov. 3 and 4pm on Sun., Nov. 12.</i>	November 2: Opening November 3–12 (4pm): Partner Events Scheduled
Partner Survey & Registrant Email List – Completing a year-end survey and supplying a registrant email list is a requirement to being in the festival.	December 1